

Fiscal Year Start Year End Year
 2023 – 2023

*Authority Budget of:
Elizabeth Parking Authority*

State Filing Year 2023

For the Period: January 1, 2023 to December 31, 2023

www.elizabethparking.org
Authority Web Address



Division of Local Government Services

**2023 AUTHORITY BUDGET
CERTIFICATION SECTION**

2023

Elizabeth Parking Authority

AUTHORITY BUDGET

FISCAL YEAR: January 01, 2023 to December 31, 2023

For Division Use Only

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: _____ Date: _____

CERTIFICATION OF ADOPTED BUDGET

It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: _____ Date: _____

2023 PREPARER'S CERTIFICATION

Elizabeth Parking Authority

AUTHORITY BUDGET

FISCAL YEAR: January 01, 2023 to December 31, 2023

It is hereby certified that the Authority Budget, including the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that; all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in form, and content, the budget will permit the exercise of the comptroller function within the Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:	davidciarroccacpa@gmail.com
Name:	David W. Ciarrocca, C.P.A.
Title:	C.P.A.
Address:	1930 Wood Road Scotch Plains, N.J. 07076
Phone Number:	732-591-2300
Fax Number:	732-591-2525
E-mail Address:	davidciarroccacpa@gmail.com

AUTHORITY INTERNET WEBSITE CERTIFICATION

Authority's Web Address:	www.elizabethparking.org
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All authorities shall maintain either an Internet website or a webpage on the municipality's or county's Internet website. The purpose of the website or webpage shall be to provide increased public access to the authority's operations and activities. N.J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's website at a minimum for public disclosure. Check the boxes below to certify the Authority's compliance with N.J.S.A. 40A:5A-17.1.

- A description of the Authority's mission and responsibilities.
- The budgets for the current fiscal year and immediately preceding two prior years.
- The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information *(Similar information includes items such as Revenue and Expenditure pie charts, or other types of charts, along with other information that would be useful to the public in understanding the finances/budget of the Authority).*
- The complete (all pages) annual audits (not the Audit Synopsis) for the most recent fiscal year and immediately preceding two prior years.
- The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the Authority to the interests of the residents within the Authority's service area or jurisdiction.
- Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time date, location and agenda of each meeting.
- The approved minutes of each meeting of the Authority including all resolutions of the board and their committees; for at least three consecutive fiscal years.
- The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority.
- A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Authority.

It is hereby certified by the below authorized representative of the Authority that the Authority's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as listed above. A check in each of the above boxes signifies compliance.

Name of Officer Certifying Compliance: Carla A. Mazza
Title of Officer Certifying Compliance: Executive Director
Signature: cmazza@elizabethparking.org

2023 APPROVAL CERTIFICATION

Elizabeth Parking Authority

AUTHORITY BUDGET

FISCAL YEAR: January 01, 2023 to December 31, 2023

It is hereby certified that the Authority Budget, including all schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body Elizabeth Parking Authority, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on November 9, 2022.

It is further certified that the recorded vote appearing in the resolution represents not less than a of the full membership of the governing body thereof.

Officer's Signature:	cmazza@elizabethparking.org
Name:	Carla A. Mazza
Title:	Executive Director
Address:	233 Commerce Place Elizabeth, N.J. 07201
Phone Number:	908-353-0949
Fax Number:	908-353-5262
E-mail Address:	cmazza@elizabethparking.org

2023 AUTHORITY BUDGET RESOLUTION

Elizabeth Parking Authority

FISCAL YEAR: January 01, 2023 to December 31, 2023

WHEREAS, the Annual Budget for Elizabeth Parking Authority for the fiscal year beginning January 01, 2023 and ending December 31, 2023 has been presented before the governing body of the Elizabeth Parking Authority at its open public meeting of November 9, 2022; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$5,323,224.00, Total Appropriations including any Accumulated Deficit, if any, of \$5,478,777.00, and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$155,553.00; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$265,000.00 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$265,000.00; and

WHEREAS, the schedule of rents, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Elizabeth Parking Authority, at an open public meeting held on November 9, 2022 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Elizabeth Parking Authority for the fiscal year beginning January 01, 2023 and ending December 31, 2023, is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Housing Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Elizabeth Parking Authority will consider the Annual Budget and Capital Budget/Program for Adoption on January 11, 2023.

cmazza@elizabethparking.org
(Secretary's Signature)

11/9/2022
(Date)

Governing Body Recorded Vote

Member	Aye	Nay	Abstain	Absent
Maritza A. Maseda	X			
Kelly Taylor	X			
Matthew Rinaldo	X			
Felix Martinez	X			
Gisela Bernal-Castro	X			
Ezzio A. Bustamante	X			
Alejandra Gallardo	X			

2023 ADOPTION CERTIFICATION

Elizabeth Parking Authority

AUTHORITY BUDGET

FISCAL YEAR: January 01, 2023 to December 31, 2023

It is hereby certified that the Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the Elizabeth Parking Authority, pursuant to N.J.A.C 5:31-2.3, on December 14, 2022.

Officer's Signature:	cmazza@elizabethparking.org		
Name:	Carla A. Mazza		
Title:	Executive Director		
Address:	233 Commerce Place Elizabeth, N.J. 07201		
Phone Number:	908-353-0949	Fax:	908-353-5262
E-mail address:	cmazza@elizabethparking.org		

2023 ADOPTED BUDGET RESOLUTION

Elizabeth Parking Authority

FISCAL YEAR: January 01, 2023 to December 31, 2023

WHEREAS, the Annual Budget and Capital Budget/Program for the Elizabeth Parking Authority for the fiscal year beginning January 01, 2023 and ending December 31, 2023 has been presented for adoption before the governing body of the Elizabeth Parking Authority at its open public meeting of December 14, 2022; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget presented for adoption reflects Total Revenues of \$5,323,224.00, Total Appropriations, including any Accumulated Deficit, if any, of \$5,478,777.00, and Total Unrestricted Net Position utilized of \$155,553.00; and

WHEREAS, the Capital Budget as presented for adoption reflect Total Capital Appropriations of \$265,000.00 and Total Unrestricted Net Position Utilized of \$265,000.00; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Elizabeth Parking Authority at an open public meeting held on December 14, 2022 that the Annual Budget and Capital Budget/Program of the Elizabeth Parking Authority for the fiscal year beginning January 01, 2023 and ending December 31, 2023 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

cmazza@elizabethparking.org
(Secretary's Signature)

12/14/2022
(Date)

Governing Body Recorded Vote

Member	Aye	Nay	Abstain	Absent
Maritza A. Maseda				X
Kelly Taylor	X			
Matthew Rinaldo				X
Felix Martinez	X			
Gisela Bernal-Castro	X			
Ezzio A. Bustamante	X			
Alejandra Gallardo	X			

**2023 AUTHORITY BUDGET
NARRATIVE AND INFORMATION SECTION**

2023 AUTHORITY BUDGET MESSAGE & ANALYSIS

Elizabeth Parking Authority

FISCAL YEAR: January 01, 2023 to December 31, 2023

Answer all questions below using the space provided. Do not attach answers as a separate document.

1. Complete a brief statement on the Fiscal Year 2023 proposed Annual Budget and make comparison to the Fiscal Year 2022 adopted budget for each Revenues and Appropriations. Explain any variances over +/-10% (as shown on budget pages F-2 and F-4) for each individual revenue and appropriation line item. Explanations of variances should include a description of the reason for the increase or decrease in the budgeted line item, not just an indication of the amount and percent of change. Upload any supporting documentation that will help explain the reason for the increase or decrease in the budgeted line item.

See the attached.

2. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Program.

The authority is still experiencing the effects of Covid 19 with parking revenue still not at pre-pandemic levels.

3. Describe the reasons for utilizing Unrestricted Net Position in the proposed Annual Budget (i.e. rate stabilization, debt service reduction, to balance the budget, etc.) If the Authority's budget anticipated a use of Unrestricted Net Position, this question must be answered.

The authority is still experiencing the effects of Covid 19 with parking revenue still not at pre-pandemic levels. Local development should result in an additional demand for parking but not until the projected 2024-2025 completion date. As a result the authority will likely utilize unrestricted net position in order to meet current expense demands.

2023 AUTHORITY BUDGET MESSAGE & ANALYSIS

Elizabeth Parking Authority

FISCAL YEAR: January 01, 2023 to December 31, 2023

Answer all questions below using the space provided. Do not attach answers as a separate document.

4. Identify any sources of funds transferred to the County/Municipality as a budget subsidy or shared service payments, pilot payments, or other types of contracts or agreements. (Example - To provide police services to the Authority, etc. and explain the reason for the transfer (i.e. to balance the County/Municipal Budget, etc.)

N/A

5. The proposed budget must not reflect an anticipated deficit from 2023 operations. If there exists an accumulated deficit from prior year's budgets (and funding is included in the proposed budget as a result of a prior year deficit) explain the funding plan to eliminate said deficit (N.J.S.A. 40A:5A-12). If the Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question.

While the authority does have a deficit as the result of GASB 68 & 75 accruals, it will, when possible implement cost saving measures.

(Prepare a response to deficits in most recent audit report pertaining to Deficits to Unrestricted Net Position caused by recording Pension and Post-Employment Benefits liabilities as required by GASB 68 and GASB 75) and similar types of deficits in the audit report. How would these deficits be funded?

2023 AUTHORITY BUDGET MESSAGE & ANALYSIS

Elizabeth Parking Authority

FISCAL YEAR: January 01, 2023 to December 31, 2023

Answer all questions below using the space provided. Do not attach answers as a separate document.

6. Attach a schedule of the Authority's existing rate structure (connection fees, parking fees, service charges, etc.) **if it has been changed since the prior year budget submission** and a schedule of the proposed rate structure for the upcoming fiscal year. Explain any proposed changes in the rate structure and attach the resolution approving the change in rate structure, if applicable. (If no changes to fees or rates, indicate answer as "**Rates Are Staying The Same**").

No rate changes from the prior year. See the attached rate schedule.

AUTHORITY CONTACT INFORMATION

2023

Please complete the following information regarding this Authority. All information requested below must be completed.

Name of Authority:	Elizabeth Parking Authority		
<i>Federal ID Number:</i>	22-6013191		
<i>Address:</i>	233 Commerce Place		
<i>City, State, Zip:</i>	Elizabeth Parking Authority	N.J.	07201
<i>Phone: (ext.)</i>	908-353-0949	<i>Fax:</i>	908-353-5262

Preparer's Name:	David W. Ciarrocca, C.P.A., LLC		
<i>Preparer's Address:</i>	1930 Wood Road		
<i>City, State, Zip:</i>	Scotch Plains	N.J.	07076
<i>Phone: (ext.)</i>	732-591-2300	<i>Fax:</i>	732-591-2525
<i>E-mail:</i>	davidciarroccapca@gmail.com		

Chief Executive Officer*	Carla A. Mazza		
<i>*Or person who performs these functions under another title.</i>			
<i>Phone: (ext.)</i>	908-353-0949	<i>Fax:</i>	908-353-5262
<i>E-mail:</i>	cmazza@elizabethparking.org		

Chief Financial Officer*	Carla A. Mazza		
<i>*Or person who performs these functions under another title.</i>			
<i>Phone: (ext.)</i>	908-353-0949	<i>Fax:</i>	908-353-5262
<i>E-mail:</i>	cmazza@elizabethparking.org		

Name of Auditor:	Robert Butvilla		
<i>Name of Firm:</i>	Suplee, Clooney & Company		
<i>Address:</i>	308 East Broad Street		
<i>City, State, Zip:</i>	Westfield	N.J.	07090
<i>Phone: (ext.)</i>	908-789-9300	<i>Fax:</i>	908-789-8535
<i>E-mail:</i>	butvilla@aol.com		

AUTHORITY INFORMATIONAL QUESTIONNAIRE

Elizabeth Parking Authority

FISCAL YEAR: January 01, 2023 to December 31, 2023

1. Provide the number of individuals employed as reported on the Authority's most recent Form W-3, Transmittal of Wage, and Tax Statement:

38

2. Provide the amount of total salaries and wages reported on the Authority's most recent Form W-3, Transmittal of Wage, and Tax Statements:

\$ 1,237,241.82

3. Provide the number of regular voting members of the governing body:

7

(5 or 7 per State statute, possibly more for regional authorities)

4. Provide the number of alternate voting members of the governing body:

0

(Maximum is 2)

5. Regional Authorities Only - Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year because of their relationship with the Authority file the form as required?

Yes

Check to see if individuals filed their FDS on the FDS webpage: <https://www.nj.gov/dca/divisions/dlgs/resources/fds.html>.

If "no", provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.

6. Does the Authority have any amounts receivable from current or former commissioners, officers, key employees, or the highest compensated employee?

No

If "yes", provide a list of those individuals, their position, the amount receivable, and a description of the amount due to the Authority.

7. Was the Authority a party to a business transaction with one of the following parties:

a. A current or former commissioner, officer, key employee, or highest compensated employee?

No

b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee?

No

c. An entity of which a current or former commissioner, officer, key employee, or highest compensated employee (or family member thereof) was an officer or direct or indirect owner?

No

If the answer to any of the above is "yes", provide a description of the transaction including the name of the commissioner, officer, key employee, or highest compensated employee (or family member thereof) of the Authority; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.

8. Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract*?

No

**A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor.*

If "yes", provide a description of the arrangement, the premiums paid, and indicate the beneficiary of the contract.

9. Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract. Attach a narrative of your Authority's procedures for all individuals listed on Page N-4 (2 of 2).

AUTHORITY INFORMATIONAL QUESTIONNAIRE (CONTINUED)

Elizabeth Parking Authority

FISCAL YEAR: January 01, 2023 to December 31, 2023

10. Did the Authority pay for meals or catering during the current fiscal year? Yes

If "yes", provide a detailed list of all meals and/or catering invoices for the current fiscal year and provide an explanation for each expenditure listed.

11. Did the Authority pay for travel expenses for any employee of individual listed on Page N-4? No

If "yes", provide a detailed list of all travel expenses for the current fiscal year and provide an explanation for each expenditure listed.

12. Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority?

- a. First class or charter travel
- b. Travel for companions
- c. Tax indemnification and gross-up payments
- d. Discretionary spending account
- e. Housing allowance or residence for personal use
- f. Payments for business use of personal residence
- g. Vehicle/auto allowance or vehicle for personal use
- h. Health or social club dues or initiation fees
- i. Personal services (i.e. maid, chauffeur, chef)

No
No
No
No
No
No
No
No
No

If the answer to any of the above is "yes", provide a description of the transaction including the name and position of the individual and the amount expended.

13. Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement? Yes

If "no", attach an explanation of the Authority's process for reimbursing employees and commissioners for expenses. (If your authority does not allow for reimbursements, indicate that in answer).

14. Did the Authority make any payments to current or former commissioners or employees for severance or termination? No

If "yes", provide explanation, including amount paid.

15. Did the Authority make payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses? No

If "yes", provide explanation including amount paid.

16. Did the Authority receive any notices from the Department of Environmental Protection or any other entity regarding maintenance or repairs required to the Authority's systems to bring them into compliance with current regulations and standards that it has not yet taken action to remediate? No

If "yes", provide explanation as to why the Authority has not yet undertaken the required maintenance or repairs and describe the Authority's plan to address the conditions identified.

AUTHORITY INFORMATIONAL QUESTIONNAIRE (CONTINUED)

Elizabeth Parking Authority

FISCAL YEAR: January 01, 2023 to December 31, 2023

17. Did the Authority receive any notices of fines or assessments from the Department of Environmental Protection or any other entity due to noncompliance with current regulations (i.e. sewer overflow, etc.)?

If "yes", provide description of the event or condition that resulted in the fine/assessment and indicate the amount of the fine/assessment.

AUTHORITY INFORMATIONAL QUESTIONNAIRE (CONTINUED)

Elizabeth Parking Authority

FISCAL YEAR: January 01, 2023 to December 31, 2023

Use the space below to provide clarification for any Questionnaire responses.

Union employees are paid based on a negotiated CBA. Non-union employees compensation is based on evaluations and budget parameters.

**AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES
HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS**

Elizabeth Parking Authority

FISCAL YEAR: January 01, 2023 to December 31, 2023

Complete the attached table for all persons required to be listed per #1-4 below.

- 1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority as defined below. Enter zero if no compensation was paid.
- 2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority.
- 3) List all of the Authority's former officers, key employees, and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority during the most recent fiscal year completed.
- 4) List all of the Authority's former commissioners who received more than \$10,000 in reportable compensation from the Authority during the most recent fiscal year completed.

Commissioner: A member of the governing body of the authority with voting rights. Include alternates for the purposes of this schedule.

Officer: A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial officer as officers, if applicable. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

Key Employee: An employee or independent contractor of the authority (other than a commissioner or officer) who meets

- a) The individual received reportable compensation from the authority and other public entities in excess of \$150,000 for the most recent fiscal year completed; and
- b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.

Highest Compensated Employee: One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and other public entities is greater than \$100,000 for the most recent fiscal year completed.

Compensation: All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal, and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

Reportable Compensation (Use the most recent W-2 available): The aggregate compensation that is reported (or required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year.

**Elizabeth Parking Authority
For the Period January 01, 2023 to December 31, 2023**

Name	Title	Average Hours per Week Dedicated to Position	Position				Reportable Compensation from Authority (W-2/ 1099)				Estimated amount of other compensation from the Authority (health benefits, pension, etc.)	Total Compensation from Authority	
			Commissioner	Officer	Key Employee	Highest Compensated	Former	Base Salary/ Stipend	Bonus	Other (auto allowance, expense account, payment in lieu of health benefits, etc.)			
1 Carla Mazza	Executive Director	35			X				\$ 163,332.00	\$	20,000.00	\$	183,332.00
2 Carlos Alma	Operations Manager	35			X				\$ 127,333.00	\$	20,000.00	\$	147,333.00
3 Gisela Berani-Castro	Commissioner	1	X										
4 Ezzio Bustamante Varea	Commissioner	1	X										
5 Maritza Maseda	Commissioner	1	X										
6 Kelly Taylor	Commissioner	1	X										
7 Matthew Rinaldo	Commissioner	1	X										
8 Felix Martinez	Commissioner	1	X										
9 Alejandra Gallardo	Commissioner	1	X										
10													
11													
12													
13													
14													
15													
16													
17													
18													
19													
20													
21													
22													
23													
24													
25													
26													
27													
28													
29													
30													
31													
32													
33													
34													
35													
Total:									\$ 290,665.00	\$ -	\$ 40,000.00	\$ -	\$ 330,665.00

Schedule of Health Benefits - Detailed Cost Analysis

Elizabeth Parking Authority

For the Period: January 01, 2023 to December 31, 2023

If no health benefits, check this box:

	# of Covered Members (Medical & Rx) Proposed Budget	Annual Cost Estimate per Employee Proposed Budget	Total Cost Estimate Proposed Budget	# of Covered Members (Medical & Rx) Current Year	Annual Cost per Employee Current Year	Total Current Year Cost	\$ Increase (Decrease)	% Increase (Decrease)
Active Employees - Health Benefits - Annual Cost								
Single Coverage	3	12,568.00	37,704.00	3	11,969.00	35,907.00	1,797.00	5.0%
Parent & Child	3	22,496.00	67,488.00	3	21,425.00	64,275.00	3,213.00	5.0%
Employee & Spouse (or Partner)	6	24,116.00	144,696.00	6	22,968.00	137,808.00	6,888.00	5.0%
Family	4	35,064.00	140,256.00	4	33,394.00	133,576.00	6,680.00	5.0%
Employee Cost Sharing Contribution (enter as negative -)			(58,037.00)			(55,273.00)	(2,764.00)	5.0%
Subtotal	16		332,107.00	16		316,293.00	15,814.00	5.0%
Commissioners - Health Benefits - Annual Cost								
Single Coverage								
Parent & Child								
Employee & Spouse (or Partner)								
Family								
Employee Cost Sharing Contribution (enter as negative -)								
Subtotal								
Retirees - Health Benefits - Annual Cost								
Single Coverage	4	7,180.00	28,720.00	4	6,838.00	27,352.00	1,368.00	5.0%
Parent & Child								
Employee & Spouse (or Partner)	1	17,130.00	17,130.00	1	16,314.00	16,314.00	816.00	5.0%
Family	2	36,925.00	73,850.00	2	35,167.00	70,334.00	3,516.00	5.0%
Employee Cost Sharing Contribution (enter as negative -)								
Subtotal	7		119,700.00	7		114,000.00	5,700.00	5.0%
GRAND TOTAL	23		451,807.00	23		430,293.00	21,514.00	5.0%

Yes
Yes

Is medical coverage provided by the SHBP (Yes or No)?
 Is prescription drug coverage provided by the SHBP (Yes or No)?

Schedule of Shared Service Agreements

Elizabeth Parking Authority

For the Period: January 01, 2023 to December 31, 2023

If no shared services exist, tick this box:
Enter the shared service agreements that the Authority currently manages in and identify the amount that is received/paid for those services.

Name of Entity Providing Service	Name of Entity Receiving Service	Type of Shared Service Provided	Comments (Enter rates specific if needed)	Agreement Effective Date	Agreement End Date	Amount to be Received By Authority

**2023 AUTHORITY BUDGET
FINANCIAL SCHEDULES SECTION**

SUMMARY

Elizabeth Parking Authority

For the Period: January 01, 2023 to December 31, 2023

	FY 2023 Proposed Budget						Total All Operations	FY 2022 Adopted Budget Total All Operations	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Operation #1	Operation #2	Operation #3	Operation #4	Operation #5	Operation #6				
	Total All Operations									
REVENUES										
Total Operating Revenues	\$ 5,311,224	\$ -	\$ -	\$ -	\$ -	\$ 5,311,224	\$ 5,334,424	\$ (23,200)	-0.4%	
Total Non-Operating Revenues	12,000					12,000	-	-		
Total Anticipated Revenues	5,323,224					5,323,224	5,346,424	(23,200)	-0.4%	
APPROPRIATIONS										
Total Administration	1,898,367					1,898,367	1,779,583	118,784	6.7%	
Total Cost of Providing Services	1,644,306					1,644,306	1,554,716	89,590	5.8%	
Total Principal Payments on Debt Service in Lieu of Depreciation	1,358,292					1,358,292	1,310,648	47,644	3.6%	
Total Operating Appropriations	4,900,965					4,900,965	4,644,947	256,018	5.5%	
Total Interest Payments on Debt	577,812					577,812	562,376	15,436	2.7%	
Total Other Non-Operating Appropriations	-					-	-	-	#DIV/0!	
Total Non-Operating Appropriations	577,812					577,812	562,376	15,436	2.7%	
Accumulated Deficit	-					-	-	-	#DIV/0!	
Total Appropriations and Accumulated Deficit	5,478,777					5,478,777	5,207,323	271,454	5.2%	
Less: Total Unrestricted Net Position Utilized	155,553					155,553	-	155,553	#DIV/0!	
Net Total Appropriations	5,323,224					5,323,224	5,207,323	115,901	2.2%	
ANTICIPATED SURPLUS (DEFICIT)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 139,101	\$ (139,101)	-100.0%	

Revenue Schedule

Elizabeth Parking Authority
For the Period: January 01, 2023 to December 31, 2023

	FY 2023 Proposed Budget						FY 2022			\$ Increase	% Increase
							Adopted	Proposed vs.	Adopted	(Decrease)	(Decrease)
	Operation #1	Operation #2	Operation #3	Operation #4	Operation #5	Operation #6	Total All Operations	Total All Operations	All Operations	All Operations	All Operations
OPERATING REVENUES											
<i>Service Charges</i>											
Residential							\$ -	\$ -	\$ -		#DIV/0!
Business/Commercial							-	-	-		#DIV/0!
Industrial							-	-	-		#DIV/0!
Intergovernmental							-	-	-		#DIV/0!
Other							-	-	-		#DIV/0!
Total Service Charges							-	-	-		#DIV/0!
<i>Connection Fees</i>											
Residential							-	-	-		#DIV/0!
Business/Commercial							-	-	-		#DIV/0!
Industrial							-	-	-		#DIV/0!
Intergovernmental							-	-	-		#DIV/0!
Other							-	-	-		#DIV/0!
Total Connection Fees							-	-	-		#DIV/0!
<i>Parking Fees</i>											
Meters	1,135,000						1,135,000	1,125,000	10,000		0.9%
Permits	3,294,000						3,294,000	3,387,200	(93,200)		-2.8%
Fines/Penalties	300,000						300,000	240,000	60,000		25.0%
Other	25,000						25,000	25,000	-		0.0%
Total Parking Fees	4,754,000						4,754,000	4,777,200	(23,200)		-0.5%
<i>Other Operating Revenues (List)</i>											
Meter Bags & Other	16,000						16,000	16,000	-		0.0%
Rental & Retail Space	541,224						541,224	541,224	-		0.0%
							-	-	-		#DIV/0!
							-	-	-		#DIV/0!
							-	-	-		#DIV/0!
							-	-	-		#DIV/0!
							-	-	-		#DIV/0!
							-	-	-		#DIV/0!
							-	-	-		#DIV/0!
							-	-	-		#DIV/0!
Total Other Revenue	557,224						557,224	557,224	-		0.0%
Total Operating Revenues	5,311,224						5,311,224	5,334,424	(23,200)		-0.4%
NON-OPERATING REVENUES											
<i>Other Non-Operating Revenues (List)</i>											
							-	-	-		#DIV/0!
							-	-	-		#DIV/0!
							-	-	-		#DIV/0!
							-	-	-		#DIV/0!
							-	-	-		#DIV/0!
							-	-	-		#DIV/0!
Total Other Non-Operating Revenue							-	-	-		#DIV/0!
<i>Interest on Investments & Deposits (List)</i>											
Interest Earned	12,000						12,000	12,000	-		0.0%
Penalties							-	-	-		#DIV/0!
Other							-	-	-		#DIV/0!
Total Interest	12,000						12,000	12,000	-		0.0%
Total Non-Operating Revenues	12,000						12,000	12,000	-		0.0%
TOTAL ANTICIPATED REVENUES	\$ 5,323,224	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,323,224	\$ 5,346,424	\$ (23,200)		-0.4%

Prior Year Adopted Revenue Schedule

Elizabeth Parking Authority

FY 2022 Adopted Budget

	Operation #1	Operation #2	Operation #3	Operation #4	Operation #5	Operation #6	Total All Operations
OPERATING REVENUES							
<i>Service Charges</i>							
Residential							\$ -
Business/Commercial							-
Industrial							-
Intergovernmental							-
Other							-
Total Service Charges	-	-	-	-	-	-	-
<i>Connection Fees</i>							
Residential							-
Business/Commercial							-
Industrial							-
Intergovernmental							-
Other							-
Total Connection Fees	-	-	-	-	-	-	-
<i>Parking Fees</i>							
Meters	1,125,000						1,125,000
Permits	3,387,200						3,387,200
Fines/Penalties	240,000						240,000
Other	25,000						25,000
Total Parking Fees	4,777,200	-	-	-	-	-	4,777,200
<i>Other Operating Revenues (List)</i>							
Meter Bags & Other	16,000						16,000
Rental & Retail Space	541,224						541,224
							-
							-
							-
							-
							-
							-
							-
							-
							-
							-
							-
							-
Total Other Revenue	557,224	-	-	-	-	-	557,224
Total Operating Revenues	5,334,424	-	-	-	-	-	5,334,424
NON-OPERATING REVENUES							
<i>Other Non-Operating Revenues (List)</i>							
							-
							-
							-
							-
							-
Total Interest	-	-	-	-	-	-	-
Total Non-Operating Revenues	-	-	-	-	-	-	-
TOTAL ANTICIPATED REVENUES	\$ 5,346,424	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,346,424

Appropriations Schedule

Elizabeth Parking Authority
For the Period: January 01, 2023 to December 31, 2023

	FY 2023 Proposed Budget						FY 2022 Adopted Budget			<i>\$ Increase (Decrease)</i>	<i>% Increase (Decrease)</i>
	Operation #1	Operation #2	Operation #3	Operation #4	Operation #5	Operation #6	Total All Operations	Total All			
								Operations	All Operations		
OPERATING APPROPRIATIONS											
<i>Administration - Personnel</i>											
Salary & Wages	\$ 803,247						\$ 803,247	\$ 746,223	\$ 57,024		7.6%
Fringe Benefits	441,720					441,720	396,360	45,360		11.4%	
Total Administration - Personnel	1,244,967	-	-	-	-	-	1,244,967	1,142,583	102,384		9.0%
<i>Administration - Other (List)</i>											
Legal, Outside Services & Other	653,400						653,400	637,000	16,400		2.6%
Miscellaneous Administration*											#DIV/0!
Total Administration - Other	653,400	-	-	-	-	-	653,400	637,000	16,400		2.6%
Total Administration	1,898,367	-	-	-	-	-	1,898,367	1,779,583	118,784		6.7%
<i>Cost of Providing Services - Personnel</i>											
Salary & Wages	683,026						683,026	635,076	47,950		7.6%
Fringe Benefits	376,280						376,280	337,640	38,640		11.4%
Total COPS - Personnel	1,059,306	-	-	-	-	-	1,059,306	972,716	86,590		8.9%
<i>Cost of Providing Services - Other (List)</i>											
Maintenance, Utilities & Other	585,000						585,000	582,000	3,000		0.5%
Miscellaneous COPS*											#DIV/0!
Total COPS - Other	585,000	-	-	-	-	-	585,000	582,000	3,000		0.5%
Total Cost of Providing Services	1,644,306	-	-	-	-	-	1,644,306	1,554,716	89,590		5.8%
Total Principal Payments on Debt Service in Lieu of Depreciation	1,358,292	-	-	-	-	-	1,358,292	1,310,648	47,644		3.6%
Total Operating Appropriations	4,900,965	-	-	-	-	-	4,900,965	4,644,947	256,018		5.5%
NON-OPERATING APPROPRIATIONS											
Total Interest Payments on Debt	577,812						577,812	562,376	15,436		2.7%
Operations & Maintenance Reserve											#DIV/0!
Renewal & Replacement Reserve											#DIV/0!
Municipality/County Appropriation											#DIV/0!
Other Reserves											#DIV/0!
Total Non-Operating Appropriations	577,812	-	-	-	-	-	577,812	562,376	15,436		2.7%
TOTAL APPROPRIATIONS	5,478,777	-	-	-	-	-	5,478,777	5,207,323	271,454		5.2%
ACCUMULATED DEFICIT											
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	5,478,777	-	-	-	-	-	5,478,777	5,207,323	271,454		5.2%
UNRESTRICTED NET POSITION UTILIZED											
Municipality/County Appropriation											#DIV/0!
Other	155,553						155,553	-	155,553		#DIV/0!
Total Unrestricted Net Position Utilized	155,553	-	-	-	-	-	155,553	-	155,553		#DIV/0!
TOTAL NET APPROPRIATIONS	\$ 5,323,224	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,323,224	\$ 5,207,323	\$ 115,901		2.2%

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 245,048.25 \$ - \$ - \$ - \$ - \$ - \$ - \$ 245,048.25

Prior Year Adopted Appropriations Schedule

Elizabeth Parking Authority

FY 2022 Adopted Budget

	Operation #1	Operation #2	Operation #3	Operation #4	Operation #5	Operation #6	Total All Operations
OPERATING APPROPRIATIONS							
<i>Administration - Personnel</i>							
Salary & Wages	\$ 746,223						\$ 746,223
Fringe Benefits	396,360						396,360
Total Administration - Personnel	1,142,583						1,142,583
<i>Administration - Other (List)</i>							
Legal, Outside Services & Other	637,000						637,000
Miscellaneous Administration*	-						-
Total Administration - Other	637,000						637,000
Total Administration	1,779,583						1,779,583
<i>Cost of Providing Services - Personnel</i>							
Salary & Wages	635,076						635,076
Fringe Benefits	337,640						337,640
Total COPS - Personnel	972,716						972,716
<i>Cost of Providing Services - Other (List)</i>							
Maintenance, Utilities & Other	582,000						582,000
Miscellaneous COPS*	-						-
Total COPS - Other	582,000						582,000
Total Cost of Providing Services	1,554,716						1,554,716
Total Principal Payments on Debt Service in Lieu of Depreciation	1,310,648						1,310,648
Total Operating Appropriations	4,644,947						4,644,947
NON-OPERATING APPROPRIATIONS							
Total Interest Payments on Debt Operations & Maintenance Reserve	562,376						562,376
Renewal & Replacement Reserve	-						-
Municipality/County Appropriation	-						-
Other Reserves	-						-
Total Non-Operating Appropriations	562,376						562,376
TOTAL APPROPRIATIONS	5,207,323						5,207,323
ACCUMULATED DEFICIT	-						-
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	5,207,323						5,207,323
UNRESTRICTED NET POSITION UTILIZED							
Municipality/County Appropriation	-						-
Other	-						-
Total Unrestricted Net Position Utilized	-						-
TOTAL NET APPROPRIATIONS	\$ 5,207,323	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,207,323

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations	\$ 232,247.35	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 232,247.35
--------------------------------------	---------------	------	------	------	------	------	------	---------------

Debt Service Schedule - Principal

Elizabeth Parking Authority

If Authority has no debt, check this box:

		Fiscal Year Ending in							Total Principal Outstanding
		2024	2025	2026	2027	2028	Thereafter		
Operation #1									
	2006/2014 Refunding Issue	\$ 225,000	\$ 230,000	\$ 235,000	\$ -	\$ -	\$ -	\$ 910,000	
	2017 Bond Issue	190,000	200,000	205,000	215,000	225,000	2,100,000	3,320,000	
	2021 Bond Issue	855,000	855,000	850,000	965,000	980,000	8,665,000	14,040,000	
	Equipment Lease	80,648	-	-	-	-	-	83,292	
	Total Principal	1,270,000	1,285,000	1,290,000	1,180,000	1,205,000	10,765,000	18,353,292	
Operation #2									
	Total Principal								
Operation #3									
	Total Principal								
Operation #4									
	Total Principal								
Operation #5									
	Total Principal								
Operation #6									
	Total Principal								
	TOTAL PRINCIPAL ALL OPERATIONS	\$ 1,270,000	\$ 1,285,000	\$ 1,290,000	\$ 1,180,000	\$ 1,205,000	\$ 10,765,000	\$ 18,353,292	

Indicate the Authority's most recent bond rating and the year of the rating by ratings service.		
	Moody's	Standard & Poors
Bond Rating	Fitch	
Year of Last Rating		

Debt Service Schedule - Interest

Elizabeth Parking Authority

If Authority has no debt, check this box:

	2022 (Adopted Budget)	2023 (Proposed Budget)	2024	2025	2026	2027	2028	Thereafter	Total Interest Payments Outstanding
Operation #1									
2006/2014 Refunding Issue	\$ 27,000	\$ 21,840	\$ 16,560	\$ 11,160	\$ 5,640	\$ -	\$ -	\$ -	\$ 55,200
2017 Bond Issue	123,481	116,481	109,081	101,481	93,481	85,281	76,681	2,246,809	2,829,295
2021 Bond Issue	406,519	436,760	429,800	419,113	406,715	384,700	346,100	4,652,388	7,075,576
Equipment Lease	5,376	2,731	-	-	-	-	-	-	2,731
Total Interest Payments	562,376	577,812	555,441	531,754	505,836	469,981	422,781	6,899,197	9,962,802
Operation #2									
[Empty Box]									
Total Interest Payments	-	-	-	-	-	-	-	-	-
Operation #3									
[Empty Box]									
Total Interest Payments	-	-	-	-	-	-	-	-	-
Operation #4									
[Empty Box]									
Total Interest Payments	-	-	-	-	-	-	-	-	-
Operation #5									
[Empty Box]									
Total Interest Payments	-	-	-	-	-	-	-	-	-
Operation #6									
[Empty Box]									
Total Interest Payments	-	-	-	-	-	-	-	-	-
TOTAL INTEREST ALL OPERATIONS	\$ 562,376	\$ 577,812	\$ 555,441	\$ 531,754	\$ 505,836	\$ 469,981	\$ 422,781	\$ 6,899,197	\$ 9,962,802

Net Position Reconciliation

Elizabeth Parking Authority

For the Period: January 01, 2023 to December 31, 2023

FY 2023 Proposed Budget

	Operation #1	Operation #2	Operation #3	Operation #4	Operation #5	Operation #6	Total All Operations
\$	(190,004)						\$ (190,004)
	5,165,254						5,165,254
	1,338,090						1,338,090
	(6,693,348)						(6,693,348)
	8,416,280						8,416,280
	1,722,932						1,722,932
	155,553						155,553
	265,000						265,000
	-						-
	420,553						420,553
\$	1,302,379	\$	-	\$	-	\$	-
							\$ 1,302,379

TOTAL NET POSITION BEGINNING OF LATEST AUDIT REPORT YEAR(1)

- Less: Invested in Capital Assets, Net of Related Debt (1)
- Less: Restricted for Debt Service Reserve (1)
- Less: Other Restricted Net Position (1)
- Total Unrestricted Net Position (1)
- Less: Designated for Non-Operating Improvements & Repairs
- Less: Designated for Rate Stabilization
- Less: Other Designated by Resolution
- Plus: Accrued Unfunded Pension Liability (1)
- Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)
- Plus: Estimated Income (Loss) on Current Year Operations (2)
- Plus: Other Adjustments (attach schedule)

UNRESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDGET

- Unrestricted Net Position Utilized to Balance Proposed Budget
- Unrestricted Net Position Utilized in Proposed Capital Budget
- Appropriation to Municipality/County (3)
- Total Unrestricted Net Position Utilized in Proposed Budget

PROJECTED UNRESTRICTED UNDESIGNATED NET POSITION AT END OF YEAR

Last issued Audit Report (4)

- (1) Total of all operations for this line item must agree to audited financial statements.
- (2) Include budgeted and unbudgeted use of unrestricted net position in the current year's operations.
- (3) Amount may not exceed 5% of total operating appropriations. See calculation below.
 - Maximum Allowable Appropriation to Municipality/County \$ 245,048 \$ - \$ - \$ - \$ - \$ - \$ - \$ 245,048
- (4) If Authority is projecting a deficit for any operation at the end of the budget period, the Authority must attach a statement explaining its plan to reduce the deficit, including the timeline for elimination of the deficit, if not already detailed in the budget narrative section.

2023

Elizabeth Parking Authority

(Authority Name)

2023 AUTHORITY CAPITAL BUDGET/PROGRAM

2023 CERTIFICATION OF AUTHORITY CAPITAL BUDGET / PROGRAM

Elizabeth Parking Authority

(Authority Name)

Fiscal Year: January 01, 2023 to December 31, 2023

Check the box for the applicable statement below:

It is hereby certified that the Authority Capital Budget/Program annexed hereto is a true copy of the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, of governing body of the Elizabeth Parking Authority, on November 09, 2022.

It is hereby certified that the governing body of the Elizabeth Parking Authority have elected **NOT** to adopt and Capital Budget/Program for the aforesaid fiscal year, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget by the governing body of the Elizabeth Parking Authority, for the following reason(s):

Officer's Signature:	cmazza@elizabithparking.org
Name:	Carla A. Mazza
Title:	Executive Director
Address:	233 Commerce Place Elizabeth, N.J. 07201
Phone Number:	908-353-0949
Fax Number:	908-353-5262
E-mail Address:	cmazza@elizabithparking.org

2023 CAPITAL BUDGET/PROGRAM MESSAGE

Elizabeth Parking Authority

Fiscal Year: January 01, 2023 to December 31, 2023

Answer all questions below using the space provided.

1. Has each municipality or county affected by the actions of the authority participated in the development of the capital plan and reviewed or approved the plans or projects included within the Capital Budget/Program (this may include the governing body or certain officials, such as planning boards, Construction Code Officials) as to these projects?

No

2. Has each capital project/project financing been developed from a specific capital improvement plan or report; does it include lifecycle costs; and is it consistent with the appropriate elements of Master Plans or other plans in the jurisdiction(s) served by the authority?

Yes

Yes

Yes

3. Has a long-term (5 years or more) infrastructure needs and other capital items (Vehicles, Equipment) needs assessment been prepared?

Yes

4. If amounts are on Page CB-3 in the column Debt Authorizations, indicate the primary source of funding the debt service for the Debt Authorizations (example - rate increase).

N/A

5. Please indicate which capital projects/project financings are being undertaken in the Metropolitan or Suburban Planning Areas as defined in the State Development and Redevelopment Plan.

N/A

6. Please indicate which capital projects/project financings are being undertaken within the boundary of a State Planning Commission-designated Center and/or Endorsed Plan and if the project was included in the Plan Implementation Agenda for that Center/Endorsed Plan.

N/A

Proposed Capital Budget

Elizabeth Parking Authority
For the Period: January 01, 2023 to December 31, 2023

	Estimated Total Cost	Funding Sources				
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
<i>Operation #1</i>						
Emergency Improvements	\$ 25,000	\$ 25,000				
2 vehicles	50,000	50,000				
Office Roof	40,000	40,000				
Concrete Work	150,000	150,000				
Total	265,000	265,000	-	-	-	-
<i>Operation #2</i>						
	-					
	-					
	-					
Total	-	-	-	-	-	-
<i>Operation #3</i>						
	-					
	-					
	-					
Total	-	-	-	-	-	-
<i>Operation #4</i>						
	-					
	-					
	-					
Total	-	-	-	-	-	-
<i>Operation #5</i>						
	-					
	-					
	-					
Total	-	-	-	-	-	-
<i>Operation #6</i>						
	-					
	-					
	-					
Total	-	-	-	-	-	-
TOTAL PROPOSED CAPITAL BUDGET	\$ 265,000	\$ 265,000	\$ -	\$ -	\$ -	\$ -

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please attach additional schedules. Input total amount of all projects for the operation on single line and enter "See Attached Schedule" instead of project description.

5 Year Capital Improvement Plan

Elizabeth Parking Authority

For the Period: January 01, 2023 to December 31, 2023

Fiscal Year Beginning in

	Estimated Total Cost	Current Budget					
		Year 2023	2024	2025	2026	2027	
<i>Operation #1</i>							
Emergency Improvements	\$ 25,000	\$ 25,000					
2 vehicles	50,000	50,000					
Office Roof	40,000	40,000					
Concrete Work	150,000	150,000					
Total	265,000	265,000	-	-	-	-	-
<i>Operation #2</i>							
	-	-					
	-	-					
	-	-					
Total	-	-	-	-	-	-	-
<i>Operation #3</i>							
	-	-					
	-	-					
	-	-					
Total	-	-	-	-	-	-	-
<i>Operation #4</i>							
	-	-					
	-	-					
	-	-					
Total	-	-	-	-	-	-	-
<i>Operation #5</i>							
	-	-					
	-	-					
	-	-					
Total	-	-	-	-	-	-	-
<i>Operation #6</i>							
	-	-					
	-	-					
	-	-					
Total	-	-	-	-	-	-	-
TOTAL	\$ 265,000	\$ 265,000	\$ -	\$ -	\$ -	\$ -	\$ -

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

5 Year Capital Improvement Plan Funding Sources

Elizabeth Parking Authority

For the Period: January 01, 2023 to December 31, 2023

	Estimated Total Cost	Funding Sources				
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
<i>Operation #1</i>						
Emergency Improvements	\$ 25,000	\$ 25,000				
2 vehicles	50,000	50,000				
Office Roof	40,000	40,000				
Concrete Work	150,000	150,000				
Total	265,000	265,000	-	-	-	-
<i>Operation #2</i>						
	-					
	-					
	-					
Total	-	-	-	-	-	-
<i>Operation #3</i>						
	-					
	-					
	-					
Total	-	-	-	-	-	-
<i>Operation #4</i>						
	-					
	-					
	-					
Total	-	-	-	-	-	-
<i>Operation #5</i>						
	-					
	-					
	-					
Total	-	-	-	-	-	-
<i>Operation #6</i>						
	-					
	-					
	-					
Total	-	-	-	-	-	-
TOTAL	<u>\$ 265,000</u>	<u>\$ 265,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total 5 Year Plan per CB-4	<u>\$ 265,000</u>					
Balance check		- If amount is other than zero, verify that projects listed above match projects listed on CB-4.				

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

THE COMMISSIONERS OF THE ELIZABETH PARKING AUTHORITY

Resolution # 12-2022

Authorizing Late Submittal of Budget to DCA

Whereas, the Parking Authority has introduced the 2023 budget; and

Whereas, there exist various regulations requiring submittal of the budget to DCA by a date certain; and

Whereas, because the Parking Authority was awaiting the settlement of the union negotiation and, therefore, failed to provide the budget to DCA in accordance with the required time frame.

NOW THEREFORE, be it resolved by the commissioners of the Elizabeth Parking Authority, County of Union, as follows:

- (1) This resolution shall authorize late submittal of the budget to DCA for the reasons above noted;**
- (2) A copy of this resolution shall be provided to DCA upon adoption.**

Governing Body Recorded Vote

Member	Aye	Nay	Abstain	Absent
Maritza A. Maseda	✓			
Kelly Taylor	✓			
Matthew Rinaldo	✓			
Felix Martinez	✓			
Gisela Bernal-Castro	✓			
Ezzio A. Bustamante	✓			
Alejandra Gallardo	✓			

ELIZABETH PARKING AUTHORITY

EXPLANATION OF BUDGET VARIANCES
SUPPLEMENT TO PAGE N-1, QUESTION # 1

2023

BUDGET ITEM	PERCENTAGE INCREASE/ (DECREASE)	EXPLANATION
FINES/PENALTIES	25.00%	ADDITIONAL ENFORCEMENT OFFICERS HIRED
FRINGE	11.40%	INCREASES IN ANNUAL PENSION APPROPRIATION & HEALTH COSTS

RATES

EFFECTIVE: MAY 1, 2015

MONTHLY RATE:

New rate of \$150.00 per month

New Customer activation: \$150.00 monthly fee plus \$25.00 refundable equipment fee

J. Christian Bollwage Parking Garage/Lot #1 – 37 Caldwell Place

Lot #2 – 233 Commerce Place

Lot #5 Midtown Garage – 30 West Grand Street

Lot #6 – 28-56 Jefferson Avenue (Corner of Jefferson & Dickinson)

Lots, #3, #4, #8, #9, #10, #11, #16, #18

HOURLY RATES:

Parking rates charged in connection with the parking of vehicles at all Authority garage facilities and lots, except the Midtown Garage, shall be an hourly rate of \$2.00 an hour for the first 2 hours and \$1.00 an hour for each hour thereafter.

Parking rates charged in connection with the parking of vehicles at the Lot #5 Midtown Garage shall be the following:

Up to 1 hour\$3.00
Up to 2 hours\$4.00
Up to 10 hours\$10.00
\$1.00 an hour for each hour thereafter.

METER RATES (single meters or boxes):

Parking rates charged in connection with single meters and metric box stations shall be \$1.50 an hour.

LOST PERMIT FEE:

\$25.00 (Lot #1, #2, #5, #6)

METER BAGS:

Meter bags shall be available for \$25.00 per bag, per day.

ELIZABETH PARKING AUTHORITY

ACCRUED SICK AND VACATION

12/31/21

G/L ACCT# 500-04

NAME	DAILY RATE	VACATION DAYS ACCRUED	ACCRUED VACATION	SICK DAYS ACCRUED	*ACCRUED SICK	TOTAL ACCRUAL
C. MAZZA**	\$ 609.91	220	\$ 134,180.20	158	\$ 9,000.00	\$ 143,180.20
C. LIVECCHI	\$ 303.37	37	11,224.69	58	9,000.00	20,224.69
D. KATZ	\$ 206.38	13	2,682.94	15	3,095.70	5,778.64
J. MAZZA	\$ 166.39	18	2,995.02	20	3,327.80	6,322.82
C. ALMA	\$ 475.48	89	42,317.72	114	9,000.00	51,317.72
A. VASQUEZ	\$ 198.08	31	6,140.48	15.8	3,129.66	9,270.14
R. CARRUTHERS	\$ 343.59	46	15,805.14	100.6	9,000.00	24,805.14
K. HANKINS	\$ 192.31	7	<u>1,346.17</u>	0.2	<u>38.46</u>	<u>1,384.63</u>
TOTAL ACCRUED VACATION/SICK			<u>\$ 216,692.36</u>		<u>\$ 45,591.63</u>	<u>\$ 262,283.99</u>

***ACCRUED SICK IS CAPPED AT \$9,000 PER PERSONEL HANDBOOK**

**** C. MAZZA SICK DAYS CARRIED FORWARD ARE CAPPED AT 25.**

Tequila Bistro

824 Pearl Street
Elizabeth, NJ 07208
908 965-1002

Check: 12698 Guests: 0
Date: 12/10/21 Time: 10:09pm
Table: B01 Server: Victor

28 Misc Food	\$1,960.00
Subtotal:	\$1,960.00
Gratuity:	\$392.00
Amt Due:	\$2,352.00

"Happy Holidays"
"Thank-You"

PARKING AUTHORITY OF THE CITY OF ELIZABETH

22662

Date	Type	Reference	Original Amt.	Balance Due	12/16/2021 Discount	Payment
12/13/2021	Bill	Tequila Bistro	2,352.00	2,352.00		2,352.00

OPERATING ACCOU Holiday Party 2021

DELUXE CORP 1+800-328-0304 www.deluxecorps.com

2,352.00

DOS273 STKDK04 09/23/2021 16:16 -41-

5986791500



GUESTCHECK™

Server	Table No.	No. Guests	Date
			61615
1			
2			
3			
4			
5			
6	28	dINNERS	\$70.00
7			per person
8			
9			\$ 70
10			x 28
11			\$1960.00
12	gratuity		\$ 392.00
13			\$ 2,352.00
14			
15			
16	Coffee	Tea	Milk

620	THANK YOU	FOOD
	\$2352.00	BEVERAGE
		SUB TOTAL
		TAX
		TOTAL

GUEST RECEIPT	61615
Date _____	Amount _____